



City of Loma Linda Official Report

Floyd Petersen, Mayor
Stan Brauer, Mayor pro tempore
Robert Christman, Councilmember
Robert Ziprick, Councilmember
Charles Umeda, Councilmember

COUNCIL AGENDA: January 27, 2004

TO: City Council

VIA: Dennis R. Halloway, City Manager

FROM: T. Jarb Thaipejr, Public Works Director/Civil Engineer

SUBJECT: Extend Contracts/Agreements to:

- a) Contract to Clean Street for Street Sweeping Services for the City of Loma Linda for Fiscal Year 2005-2006
- b) Contract to Grace Building Maintenance for Janitorial Services for the Civic Center, Fire Station, Corporation Yard and Senior Center Buildings for Fiscal Year 2005-2006
- c) Contract to Republic Electric for Traffic Signal Maintenance and Repairs for the City of Loma Linda for Fiscal Year 2005-2006
- d) Contract to Jose A. Valdes for Meter Reading Service for the City of Loma Linda for Fiscal Year 2005-2006
- e) Contract to Golden West Landscape for Landscape Services for the Landscape Maintenance Assessment District No. 1 (Contract B) for the City of Loma Linda for Fiscal Year 2005-2006 and Approve on a month-to-month service the maintenance of the Civic Center, Barton Rd. Median, and Loma Linda Easement Trail (Contract A).
- f) Contract to Albert Grover & Assoc. for monitoring traffic signals along Anderson Street and Barton Road for the City of Loma Linda for Fiscal Year 2005-06.

RECOMMENDATION

It is recommended that City Council extend the contracts for the following:

- a) Clean Street for Street Sweeping Services to June 30, 2006, and accept a rate increase from \$30,125 to \$31,239 this fiscal year.
- b) Grace Building Maintenance for janitorial services of the Civic Center, Library, Fire Station, Corporation Yard and Senior Center to June 30, 2006, and accept a rate increase from \$39,754 to \$41,345 this fiscal year. Also, the cleaning of the Community Room for paid banquet reservations would increase from \$30 per paid reservation to \$31.20 per paid reservation.
- c) Republic Electric for monthly traffic signal maintenance to June 30, 2006, at the same contract rate of \$16,453 this fiscal year.

- d) Jose A. Valdes for meter reading services to June 30, 2006, and accept the water meter rate increase from \$.80 per water meter reading to \$.85 per water meter reading.
- e) Golden West Landscape for landscape maintenance services for the Landscape Maintenance District Assessment District No. 1 (Contract B) to June 30, 2006, and accept a rate increase from \$77,158 to \$80,244 this fiscal year.
- f) Golden West Landscape for landscape maintenance services of the Civic Center, Barton Rd. Median and Loma Linda Easement Trail (Contract A) on a month-to-month basis at a rate increase from \$3,319 per mo. to \$3,452 per mo. and recommend staff to solicit bids for landscape maintenance services for Contract A.
- g) Albert Grover and Associates for monthly traffic signal monitoring on Anderson Street and Barton Road to June 30, 2006, at the same contract rate of \$11,700 this fiscal year.

BACKGROUND

With the exception to Grace Building Maintenance, the City has worked closely and has maintained a good working relationship with the above-noted contractors for several years.

Grace Building Maintenance has provided janitorial services to the City since July 2005. The services they have provided have been satisfactory. The City has seen much improvement with the maintenance of the buildings than in previous years. City Staff meets regularly with representatives from Grace Building Maintenance. They have been respondent to the City's contract-related issues. The City would like to continue working with Grace Building Maintenance.

In reference to the landscape maintenance services, the City has been satisfied with the landscape services Golden West Landscape has provided in the areas covered under Contract B. However, for the areas under Contract A (Civic Center, Barton Rd. Median and Loma Linda Easement Trail), the City has been less than satisfied with the maintenance this past fiscal year. The City would like to solicit bids for landscape maintenance services for Contract A for fiscal year 2005-06. Until a new contract is awarded, the City will maintain a month-to-month contract with Golden West Landscape for Contract A.

ANALYSIS

The City is satisfied with the contractual services provided by Clean Street, Grace Building Maintenance, Republic Electric, Jose A. Valdes, Golden West Landscape and Albert Grover & Associates.

The City has contacted all the contractors pertaining to any rate changes for Fiscal Year 2005-06. The City is in agreement with all the rates as noted. The City recommends that City Council renew the contracts as recommended by staff.

FINANCIAL IMPACT:

Funding for these services have been appropriated in the following accounts for FY 05-06 Budget:

- a) Clean Street - \$31,239**
 - a. 01-3200-1830 - \$31,239
- b) Grace Building Maintenance - \$41,345**
 - a. 01-3400-1830 - \$13,643.85
 - b. 01-5500-1830 - \$5,374.85
 - c. 05-3500-1830 - \$11,163.15
 - d. 65-7000-1830 - \$11,163.15
- b-1) Grace Building Maintenance - Paid Reservation Cleaning \$3,500**
 - a. 01-3400-1830 - \$975
 - b. 05-3500-1830 - \$1,388
 - c. 65-7000-1830 - \$1,137
- c) Republic Electric - \$16,453**
 - a. 01-3030-1830 - \$8,912.15
 - b. 72-5100-1830 - \$4,798.85
- d) Jose A. Valdes - \$26,000**
 - a. 65-7030-1830 - \$26,000
- e) Golden West Landscape - Contract A - \$3,452 per mo.**
 - a. 01-3400-1830 - \$863 per mo.
 - b. 01-4200-1830 - \$863 per mo.
 - c. 71-5200-1830 - \$1,726 per mo.
- f) Golden West Landscape - Contract B - \$80,244**
 - a. 01-3400-1830 - \$9,629.32
 - b. 01-4200-1830 - \$8,024.43
 - c. 71-5200-1830 - \$62,590.57
- f-1) Golden West - Misc. Repairs for areas in Contract A & B - \$20,000**
 - a. 71-5200-1300 - \$20,000
- g) Albert Grover & Associates - \$11,700**
 - a. 10-5360-1830 - \$11,700